**Introduction**

**JUSTINE** - Human Resource Management (usually referred to as HR) involves everything related to the employer-employee relationship and is about supporting and managing the organisation's people and associated processes.

**JOHANN**- That is why it is very important to assess and keep the HR departments work a fast and sec ure business process.

**Project Context**

**JUSTINE** -The MANTIS focus is to remove the issue’s regarding hr processes that would affect their work and the company.

**JOHANN**- Main problem of this project is the need for an affordable simple and flexible HR solution that would help the HR department improve their work processes.

**Purpose and Description**

**JOHANN**- MANTIS will provide a customizable HR solution to perform HR operations wth ease. It is expected to have a secure, web based system that allows employee to update their information and apply for leave.

**JUSTINE** -With a series of interviews, and consultations with the Client the HR department of the Paranaque City Hall we found out the problems and issues regarding with their HR processes specifically the Leave and Employee information.

**JUSTINE** -With the MANTIS system we aim to reduce and remove this issues by creating an efficient and easy to use HR system with leave and employee information modules.

**Objectives**

**BLA LA BLA**

**Scope and Limitations**

**JOHANN**- The MANTIS HRIS only covers the processes that are highly needed by the Human Resources Management Department managing namely the Leave and Personal Information of Employees for now but is planned to further add the other different modules to scale the application to a fully working Human Resource Information System.

**JUSTINE** -There are 2 modules that are covered by this project so far is the Personal Information Management Module, and Leave/Time off Management Module. Only the Management and Admins can fully access the system, employees can access the system but is limited to access to only a number of system functions.

**Related Lit**

**Justine -** Sentrifugo is an intuitive and easy to use Open Source Human Resource Management Software supported by Sapplica Info Technologies.

**Johann-** WaypointHR provides a flexible Human Resource Information System (HRIS) developed by HR-Fundamentals ltd, primarily for UK, European and US employers.

Technical Background

* Personnel Information Management (PIM) Module **– Justine**

As a centralized employee database, the Personal Information Management (PIM) gives you the capability to easily and productively store and utilize all aspects of your employee information.

* Leave/Time off Management Module **- Johann**

Using web-enabled and self-service concepts, management of vacation and leave requests was never easier. This integrated module enables online processing of requests and approval for leave and vacation time. Significantly streamline all your leave-related procedures‚ eliminate paperwork and reduce scheduling hassles with this module.